

# Welcome Veterans and Service Members

**Thank you for considering Lewis University as you advance your education.** We are truly honored and privileged to have men and women who have served our country be a part of University community and we are proud of our commitment to providing a Military-friendly campus.

Lewis University offers a high quality education with a mission and student focus. You'll learn in small classes from highly qualified and professional faculty. You will appreciate the flexibility we provide with our schedule and locations for education.

## Educational Options that Highlight Your Strengths

Earn your Associate's, Bachelor's, Master's, and Doctorate degree or choose a certificate program that will prepare you for the workforce.

## Apply for VA Educational Benefits

Veterans who wish to use their VA Veterans Educational Benefits for the first time should apply online at [www.gibill.va.gov](http://www.gibill.va.gov) or call (888) 442-4551 at least 12 weeks prior to registration. Be prepared to make a payment at time of registration. This is in accordance with University policy.

## Lewis University Accepted VA Education Programs

- Chapter 30 Montgomery G.I. Bill- Active Duty
- Chapter 31 Veterans Vocational Rehabilitation
- Chapter 32 Veterans Educational Assistance Program
- Chapter 33 Post 9/11 G.I. Bill
- Chapter Post 9/11 Transfer of Entitlement
- Chapter 35 Survivor/Dependents Benefits
- Chapter 1606 Montgomery G.I. Bill- Selective Reserve
- Chapter 1607 Reserve Education Assistance Program
- Military Tuition Assistance

## Three Ways to Apply for Admission to Lewis University

Online: <http://www.lewisu.edu/apply>

Phone: (815) 836-5339

In Person: One University Parkway  
Romeoville, IL 60446



# Military Student In-Processing Checklist



## 7 Easy Steps to In-Process

- Apply for VA Benefits  
(You need to know what benefits you qualify for)
  - [www.gibill.va.gov](http://www.gibill.va.gov) or call (888) 442-4551
- Apply for admission to Lewis University (Read the student descriptions to choose the correct application form. Also, be sure to check Veteran, Reserves, or Active Duty on the form)
  - <http://www.lewisu.edu/apply>
- Apply for financial aid and meet with VA Coordinator in the Office of Financial Aid Services (They have the answers with how Lewis will work with you on your education benefits)
  - [finaid@lewisu.edu](mailto:finaid@lewisu.edu) or (815) 836-5153
  - <http://www.lewisu.edu/admissions/finaid/veterans.htm>
  - [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- Submit relevant documents to financial aid (Certificate of Eligibility, DD 214, and/or transcripts to financial aid)
  - [www.lewisu.edu/va](http://www.lewisu.edu/va)
  - <https://jst.doded.mil/>
- Set up an orientation date with your counselor.
  - When you apply you will receive one.
- Attend orientation and meet with advisor to register for classes. Program dates and details will be sent after admission to the university. Adult accelerated students will meet individually with their admission counselor for this process.
- E-mail or Call Office of Veterans Affairs to connect with services and support for our military and veteran student population
  - [veterans@lewisu.edu](mailto:veterans@lewisu.edu) or (815) 836-5339



# Helpful Resources

## **Veterans Affairs**

The department assists in retaining, supporting, and transitioning the student Veteran while on campus.

Location: Learning Resource Center, 3rd Floor

Phone: (815) 836-5339

Website: <http://www.lewisu.edu/veterans/>

## **Financial Aid Office**

The office helps process your financial paperwork and VA education benefits

Location: Learning Resource Center 1st Floor

Phone: (815) 836-5153

Website: <http://www.lewisu.edu/admissions/finaid/veterans.htm>

## **Admissions Office**

The office where students apply for admission into Lewis University

Location: Learning Resource Center, 1st Floor

Phone: (815) 836-5250

Website: <http://www.lewisu.edu/admissions>

## **Graduate and Adult Admission**

Adults considering an undergraduate accelerated program through The School for Professional and Continuing Education (SPCE) or a graduate program should contact

Location: Learning Resource Center, 3rd Floor

Phone: (815) 836-5610

Website: <http://www.lewisu.edu/admissions/graduate>

## **Student Veterans of America**

A group of Student Veterans and leaders on campus that can help you understand Lewis University.

Location: Learning Resource Center, 2nd Floor

Website: <https://www.facebook.com/LewisUniversityStudentVeteransOfAmerica>

## **Academic Assistance**

The office helps students that are having trouble with classes, they connect students with help.

Location: Learning Resource Center and Benilde Hall

Phone: (815) 836-5593

Website: <http://www.lewisu.edu/resources/larc>

## **Center for Health and Counseling Services**

The department can help you talk to someone if you need it

Location: Mother Teresa Hall, Lower Level

Phone: (815) 836-5455.

Website: <http://www.lewisu.edu/student-services/health/>

## **Student Recreation and Fitness Center**

Phone: (815) 836-5051

Website: <http://www.lewisu.edu/student-services/fitnesscenter/>

## **Career Services**

The office helps Lewis University students find a meaningful career

Location: Leckrone Academic Resource Center, Benilde Hall

Phone: (815) 836-5282

Website: <http://www.lewisu.edu/resources/careerservices/contactus.htm>

## **Police Department / ID Card Office**

Location: Lewis University Police Department

Phone: (815) 836-5222

Website: <https://www.lewisu.edu/student-services/security/>

## **Registrar**

The office handles your course schedule and transcripts

Location: Learning Resource Center, 1st Floor

Phone: (815) 836-5133.

Website: <http://www.lewisu.edu/welcome/offices/registrar/>

## **Writing Center**

The office helps with writing academic papers

Location: Learning Resource Center, 2nd Floor

Phone: (815) 836-5727

Website: <http://www.lewisu.edu/resources/larc/writinglab.htm>